CYBERFORCE|Q

How to Get Started with GLBA Compliance

What is GLBA?

The Gramm-Leach-Bliley Act mandates that financial institutions communicate their information-sharing practices to customers and to prioritize the safeguarding of customer's sensitive data. This applies to educational institutions due to the collection, storage and use of student financial records containing personally identifiable information (PII).

Step 1: Develop a Comprehensive Overview of Your Cybersecurity Program

- Establish a baseline assessment to develop a better understanding of your Cybersecurity program
- Create an achievable action plan so, your team can prioritize actions items
- Collect quantifiable data and utilize measurable metrics to ensure your organization is compliant

Step 2: Provide Privacy Notices to Customers of the Institution

- Create a detailed privacy notice to send to your institution's customers to inform them of how your organization shares information
- Provide an opportunity for customers to opt out of the sharing of their information to non-affiliated third parties

Step 3: Educate and Train Employees

- Conduct training sessions for staff, addressing GLBA requirements, implementing optimal data security practices, and underscoring the critical importance of protecting customer privacy.

Step 4: Benchmarking and Collaboration

- Working with organizations that share similar cybersecurity strategies and tactics, can allow your program to grow through collaboration and information-sharing on best practices on GLBA requirements.
- Benchmark against peers to gain a deeper understanding of what other organizations are doing to become GLBA compliant and enhance their cybersecurity program.

Step 5: Continuous Improvement

- Through continuously tracking and monitoring your cybersecurity action items and metrics, your team can visualize the progress you have made.
- Benchmarking and collaboration can drive new strategies and recommendations on how to achieve your cybersecurity goals

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